

**Nevada Food Safety Task Force**  
**May 20, 2005**  
**Meeting Minutes**  
**DRAFT**

**Attendance:**

John Marcello (FDA), Alan Gelphius (FDA), Stan Omaye (UNR), Aruna Surendera Bebu (UNR), Dave McClure (Darden Restaurants), Chad Westom (State of Nevada Health Division), Bryan Wagner (Washoe County Health Dist), Robert Sobsey (Washoe County Health District), Jimmy Vigilante (Bellagio), Lisa Wright (Jack in the Box), Norm Marrah (State of Nevada Health Division), Tony Macaluso (Washoe County Health District), Paul Dalka (Carson City Environmental Health), John Roberts (Sierra Foodservice Sanitation), Cindy Ulch (Nevada State Health Division), Anna Vickrey (Nevada State Dairy Commission)

The above members were present for the meeting.

Anna called meeting to order:

Approval of Minutes: Minutes were approved from the February 4<sup>th</sup>, 2005 meeting.

Election of Lead-Chair: Robert Sobsey from the Washoe County Health District was elected Lead Chair and will assume that role until January 2006.

During the workshop the following goal was established:

Establish a statewide inter-related network of public health agencies, industry and academia designed to coordinate the surveillance, response to, and analysis of trends related to the occurrence of food borne illness.

This goal is directly connected to Standard No. 5 "Food borne Illness and Food Security Preparedness and Response".

**Elements of the standard**

1. Investigative Procedures
2. Reporting Procedures
3. Laboratory Support Documentation
4. Trace-back Procedures
5. Recalls
6. Media Management
7. Trend Analysis

The members then brainstormed to determine which agencies or organizations were missing from the Task Force. The group decided to share the responsibilities to contact the following:

John Marcello:

- Contacts from other states
- Public Affairs specialist
- FDA contacts
- Carson City

Cindy Ulch:

- Aging Services
- Childcare licensing and certification
- USDA contact
- NV Dept of Agriculture

Jimmie Vigilante:

- Follow up with Clark County regulatory, Lab, Epidemiology & special projects

Robert Sobsey & Bryan Wagner:

- Washoe County water
- Washoe County Epidemiology
- Washoe County Public Information
- 

Lisa Wright & Dave McClure

- Retailers Association
- Casino & Hotel Association
- Food Manufacturers Association
- Processors Association
- Fresh Produce Association

Anna Vickrey:

- Contact members from the membership list to verify interest in task force
- Contact Van Heffner for assistance in distributing survey to industry
- Milk specialists

John Roberts:

- Safety & Risk

Paul Dalka:

- Carson City Epi & Information Officer

The following information will be gathered and sent to Anna Vickrey to compile:

- Name
- Title
- Agency
- Address
- Phone
- Fax
- E-mail
- Alternate emergency contact

Prior to the next meeting, members will be contacting each PUBLIC HEALTH AGENCY to compile and develop a schematic for presentation of FBI responsibilities and investigation procedures. The goal of the meeting is to develop a gap analysis.

**NEXT MEETING DATE**

**August 17, 2005, 10:00 AM – 3:30PM, Reno**